



**Squire's Grove  
Management Association  
Meeting Minutes  
4/22/09 SGMA Meeting  
Conference Room Elm Grove Village Hall**

Call to Order: 7: 00 PM

**In attendance:** Rick Ormsby: President  
Scott Wozniak: Treasurer (Did not attend)  
Frank Falsetti: Secretary  
Terry Tobin: SGCA President  
Marcia Clafford: SGCA  
Kathy Sheeley (SGCA Treasurer)

**Establish Quorum:** Yes

**Public Forum:** No public forum this evening.

**Erie Insurance Report: Presented by Elizabeth Bach**

Elizabeth presented the fees associated with Errors and Omissions Insurance for the protection of the Board members. Board members act in good faith to budget expenses for the Squires Grove Management Association (Condo & Home owners), The Squires Grove Water Trust, The Elm Grove Parkway Condos, Pilgrim Cove Condo's, and The Verdant Dr. residences.

The cost is \$947.00 for coverage of \$2,000,000 aggregate & \$1,000,000 per incident. Elizabeth will break out the costs and provide them to Rick.

It was suggested that an endorsement be added for coverage of employees (SGMA & SGWT Board members are considered employees) from theft. Elizabeth will provide the cost of this endorsement in her breakdown.

**Motion:** To approve the annual cost of Errors and Omissions Insurance & the additional theft endorsement from Erie Insurance for Squires Grove Management Association Board members. Marcia

Second: Terri

In favor: All in Attendance. Opposed: None.

## Old Business

**Mapping Water Mains:** In the 2009 Budget under SGWT Accrual, (Orange Highlighted Section) we are looking to confirm the \$3,000 estimate for locating, mapping & inspecting the water mains. Frank offered to confirm the cost through the help of R.A. Smith and Associates. Rick Smith will be contacted and asked to estimate the costs. Frank will provide for use in 2010 budgets.

**Operating Statements:** It was suggested that Scott and Freyberg Hinkle provide copies of the “end of the year” SGMA and SGWT Operating Statements as a means to keep everyone on the Board better informed. Kathy indicated this will help us with a better understanding of how the budget is working with this historical data. Currently Scott receives that report and keeps it in his records as Treasurer. Scott will provide the final 2007 & 2008 operating statements at a future meeting.

**The Pond Committee Report:** These items were discussed.

How much Money should be invested in cleaning up the pond? \$50,000 was used as a starting point. We all agreed that we need to start on a few of the basics for far less than \$50,000 and to consider individual recommendations since the pond committee had broken out different costs. SGMA will need to prioritize the Pond Committee recommendations. We'll look at the “prevention” items 1<sup>st</sup> then work towards an improvements “wish” list.

1<sup>st</sup> Prevention Action Item the Pond water treatment. The 2009 SGMA Budget included consideration of a \$5,400 expenditure for the pond through Craftmaster Contractors. Two bids were received and they were less expensive than Marine BioChem. For 2010 Budget we discussed inviting both organizations to meet with the board to discuss their proposals and the concerns of SGMA. No vote was necessary to approve this measure as it was included in the 2009 Budget and was approved at that time.

**Motion:** To require for the 2010 Budget and beyond that any service provider whose fee exceeds \$5,000 is required to meet the SGMA Board to discuss the scope of their proposal. Rick

Second: Frank

In favor: All in Attendance. Opposed: None.

We agreed a **necessary preventative improvement** (\$1,500) was to improve the outflow management of the pond on the north end near the bridge.

We agreed a **necessary preventative improvement** (\$150) was to trap the Muskrats that continue to damage the surround area of the pond. We considered the holes in the ground to be a safety hazard that needed to be eliminated.

We agreed a **necessary preventative improvement** was the Buckley Tree Service Proposal (\$5,538.77) to remove trees & shrubs around the Pond. Terri and Jerry will monitor the work.

**Motion:** To approve the work on 3 necessary preventative improvements as listed above.  
Rick

Second: Terri

In favor: Rick, Terri, Marcia, Kathy. Abstained: Frank

Terri agreed to meet and walk around the pond with Tall Grass Restoration Inc. to better understand the scope of their proposal to remove invasive species of vegetative growth and the addition of more desirable foliage. Terri will report back to SGMA in middle of June.

We agreed to invite Eric from the Landscaping firm we use to come to a fall meeting and meet the board. Terry indicated that his firm responsive to the snow plowing needs of the SG Condo owners. Eric has expressed an interest in expanding his services to meet our needs as presented by the Pond Committee.

### **New Business.**

Terri indicated that the SGCA is moving ahead with sealing and repairing of the driveways. That work will be done in early September. Terri will get a price on the sealing of the pond walkway so SGMA can “piggyback” on the work that is already being done and see if we can get a discount from the \$2,500 estimated in the 2009 budget.

There is bridge repair work that should be considered on the east end of the pond. It will be discussed at a future meeting to see what repairs might be necessary.

Terri indicated the SGCA would like to begin their budget process at the end of August or early Sept. A separate meeting may be established to discuss their needs and how SGMA can help her.

**Next Meeting on 9/2/09 @ 6:30-9:30PM** Goal: to review and discuss 2010 budget.  
Conference Room in the Village Hall.  
Reserved by Frank Falsetti on 4/6.

**Adjourn – 8:45 PM**