



**Squire's Grove  
Management Association  
Meeting Minutes  
5/18/2010 SGMA Meeting  
Reinders Room Elm Grove Village Hall**

Call to Order: 6:30 PM

**In attendance:** Rick Ormsby: SGMA President  
Frank Falsetti: SGMA Secretary  
Scott Wozniak: SGMA Treasurer ([scott@chronmail.net](mailto:scott@chronmail.net))  
Terry Tobin: SGCA Vice-president  
Kathy Sheeley (SGCA Treasurer)  
Darin Victory (SGCA) ([darinvictory@wi.rr.com](mailto:darinvictory@wi.rr.com))

**Establish Quorum:** Yes

**Approval of Last Meetings Minutes:**

**Motion:** To accept 4/13/2010 SGMA Meeting notes as presented Board members via e mail and posted on the web site by Rick Ormsby.  
Second: Kathy  
In Favor: All  
Opposed: None

**Not a Public Forum:** This meeting was a follow-up to the April 13<sup>th</sup> meeting to continue discussions and review any old business. Another purpose of this meeting was to meet Don Rens President of Municipal Well & Pump, Mike Rau of City Water LLC and Chris Hitch of R.A. Smith and Associates.

**Old Business:**

**Landscaping Concerns:**

**Terry** pointed out a small tree had been removed from the drainage ditch running from the North end of the pond towards Pilgrim Parkway. The cost to remove the fallen tree was \$85.00. Terry also pointed out that there were some ruts left in the grass next to the pump house from repair vehicles working on pump # 2 that make it difficult to walk around. Terry had requested that Eric's Landscaping go ahead and make the repairs. **Scott** will speak to Eric's to get that repaired.

**Insurance Document: Robertson Ryan & Associates:**

The Insurance Policies approved by the Board at the March 3<sup>rd</sup> meeting went into effect the first week of April. **Rick** will review the documents one final time to assure they meet the needs of the Board from our previous discussions.

### **Certificates of Insurance:**

At the 10/7/2009 SGMA meeting it was decided that all subcontractors working for SGMA & SGWT provide a copy of their current certificates of Insurance within 30 days of an approved contract. As we head into 2011 this note was to remind new **The Treasurer** of this important responsibility.

### **Fire Hydrants:**

There are four locations of Fire Hydrants in the water system. It could take 3 months for those to be repaired or replaced. **Scott** will begin work on getting the one scheduled for replacement.

### **New Business:**

**Municipal Well & Pump:** President is Don Rens. Don came to introduce himself and his firm to the Board. MWP's employee Fred does most of our work. Fred was not available to attend this meeting. SGWT is uses the most water per day (55,000 gallons) of MWP's clients. Don categorized that as not excessive usage. Don described our system as good because of its built redundancies.

Don made the following suggestions.

1. Schedule a time for the whole system to be down for 1 day. MWP wants to look at the several valves. The control for the pump tank is currently inoperable. It should be looked at.
2. The Board should consider a testing of the whole water system. The infrastructure of the system is older and needs regular testing to assure it works properly.
3. The water system should be flushed. **Scott** will look into the cost.
4. We should begin accruing for pressure testing and cleaning of the system. Every 5 years the DNR requires this to be done. (The Budget has included \$1,200 each year since 2009 for this purpose)
5. Consider much needed upgrades on the water controls. The Controls are working ok now but how long will this aged technology work. Variable Frequency drives on the motors would be costly but the improved energy savings will help off set the cost of these controls. **Scott** will look into making these changes.

**City Water LLC:** Mike Rau presented his company to the Board. The company was formed last year to manage the water systems of Mequon and Brown Deer. Mike stressed the importance of locating the mains in the system. Mike stressed the need to exercise the system at least every 3 years. He suggested we develop a plan to get that done. We need o understand that even with that exercise the system could break at any time. **Rick** will begin accruing for that work in the next budget.

**R.A. Smith Pond Restoration:** Chris Hitch presented his understanding and approach for a pond restoration project. We discussed the condition/aesthetic of the pond, what conditions we would like in the future, what is required to conduct a pond restoration and how to manage the restored pond for years to come. Because the drainage of the pond goes beyond Squires Grove to the Dousman Ditch, the DNR & The Army Corp. of Engineering considers the pond a navigable waterway. Any disturbance of the water would require dual permitting for restoration work. All proposals we consider should include a method of monitoring the system once things are restored so the pond sustains its balance. The Board indicated we want the North end of the pond near the bridge to be a priority.

Chris will develop a proposal and forward to the board through **Frank.**

### **Tallgrass Restoration Pond Shoreline work for 2010**

**Terry** had walked the pond with Jordan Rowe in 2009. Jordan had a detailed conversation about a plan for restoration of the shoreline. Jordan will have a chance then to review the cost and present a cost for the work. To make this work will take 4 trips just to destroy the old root system before seeding new species of native plants and flowers.

**Set a Meeting with Hinkle and Management Association on Accrual Process:** **Scott and Rick** to arrange a meeting with Don to discuss how the Accrual Process is working. Kathy to see if she is available to attend. The balance in our accounts and current statements will be provided at the next meeting for everyone's review.

**Motion:** North end of Pond tall grass infiltration and stump removal on SGMA property. Not to exceed \$1,250.00 by Rick  
Second: Frank  
In Favor: All  
Opposed: None

**Motion:** To paint the Pump House Brick for under \$890.00 by Terry.  
Second: Frank  
In Favor: All  
Opposed: None

**Motion:** To inspect well pump # 1 for improved efficiency and to remove iron and magnesium deposits. Not to exceed \$7,500.00 by Rick  
Second: Frank  
In Favor: All  
Opposed: None

**Motion:** To accept RA Smith Proposal for mapping the water system. Based on May 17<sup>th</sup> proposal for \$6,500.00. By Frank  
Second: Rick  
In Favor: All  
Opposed: None

**Adjourn 8:45.**