



**Squire's Grove
Management Association
Meeting Minutes
5/3/2011 SGMA Meeting
Reinders Room Elm Grove Village Hall**

Call to Order: 6:30 PM

In attendance: Rick Ormsby: SGMA President
Jill Munson: SGMA Treasurer
Frank Falsetti: SGMA Secretary
Teri Tobin: SGCA Vice-president
Kathy Sheeley: SGCA Treasurer
Sue Warzala: SGCA

Establish Quorum: Yes

Not a Public Forum: The purpose of this meeting was to review the status of previously discussed initiatives and assign “champions” to getting the work started.

New Business:

1. A Water System Flush will occur on June 9th. **RICK** will notice all homeowners. **TERI** will notice all condo system users.

2. On 5/4 **FRANK** requested City Water quote the cost of the **repair of a water value box** access cover. I forwarded the e mail received from Mike Flarety from The Village of Elm Grove on 4/1 requesting SGWT repair it. The cover is in front of 15270 Hidden Glen Ct. The Board approved repairs if the cost is under \$250.00.

3. RICK will contact Mike to see if he and his dog can help control the **muskrat**'s damaging the areas near the water around the pond.

Old Business:

1. The replacement for the services previously provided by **W2 Group LLC** has not been finalized. The Board decided to keep the position open to continue testing how the temporary situation works over the summer. Rick indicated it is going fine so far and with the minimum disruption. Rick is willing to continue while we are in transition resulting in cost savings (\$2,500) to the 2011 Budget. We will continue to seek applications from interested parties. When the responsibilities require more work than Rick is able to provide, we will seek more providers. Municipal is submitting the monthly water sample to SGMA with the monthly bill for their services.

A description of the work (as previously provided by W2 Group LLC) is available from Rick Ormsby. Mark Spicer was interviewed on 2/28 and remains interested in the opportunity.

FRANK sent Scott Wozniak an e mail message (5/4) seeking info on how he made everyone aware of the water system flush by phone. That worked great and we'll see if he responds so Rick can implement it. The board approved up to \$250.00 to be spent on getting a provider or the software required to get the word out to the system users.

2. Accounting Statements. Don Hinkle needs to provide the end of the 2010 year statements including the check list. He previously met with the board on 2/28 to update the board. We need to find a better way to get quarterly and timelier updates. **RICK** will call Don to get the information and distribute it to everyone ASAP.

3. We have no update on the Verdant addresses that have not paid for their SGWT bills. **RICK** will address these issues with Don Hinkle who told us at the 2/28 meeting he would contact the individuals. A suggestion was to seek an attorney's opinion on how to proceed with a formal "Final Notice" letter to those homeowners with the reminder that the SGWT has the authority to shut off their access to water from the utility. **JILL** offered to look into that and report to the board via e mail. Jill also will follow-up with the two homeowners outstanding on their 2011 water bills.

4. FRANK contacted Tim Barbeau of RA Smith on May 4th. The **water system report** will be completed by June 3rd. I asked Tim to schedule the water system exercise. I spoke with DF Tomasini and they will be there when we exercise the system to provide coverage in case we need them. DFT will also look at the fire hydrants at that time so they can provide an estimate for repair or replacement.

The discussion will continue as to the installation of a new shut off value to be placed on the long run off Briaridge Court.

Frank requested that **FRED** be present when we exercise the water system. That will also be the time we choose to tour the pump house. Frank will get copies made of all the plans in the pump house for back up purposes.

5. The Board approved a Motion to accept the revised quote from Trees on the Move for landscaping the Cul du Sac on Terrace. The quote was revised to \$1,926.69 and is dated 3/28/2011. Quote # 5272. The **Cul du Sac committee** has met again and has carefully looked at all the Cul du sacs. The committee agreed this one needed the most work. **Jill** will discuss with Ziggy the possibility of substituting the proposed Dwarf Crabapple with another option. Jill to discuss with Rick and choose a tree to be included.

MOTION: To accept the proposal by Trees on the Move dated 3/28/2011 for under \$2,000.00 and as presented to the Board by plan dated 3/23/11 from Patrick Ziegeweid, by Frank

Second: Terri

In favor: All

Opposed: None

MOTION APPROVED

6. Frank contacted DF Tomasini to get a quote on repairing or replacing the **fire hydrants** that need work. The Hydrants needing service work are located at Terrace & Hidden Glen, End of Terrace, Red fox and Terrace and Briaridge and Terrace.

7. Clean up to the **drainage area out of the north end of the pond** needs to be investigated. The goal is to remove some of the weeds and installation of rock to clean up the area. There may be DNR approval necessary for this clean-up.

8. FRANK scheduled May 13th at 10:30 am to meet with Jordan Rowe to discuss the schedule for killing the pond and to complete the last walk around. We will also discuss the option to a controlled burn being the cutting and rake down alternative and its effectiveness.

Next Meeting: August 30th, 2011 at 6:30 Pm. **FF** Reserved the room on 5/4.

Adjourn 7:30 Pm.